Crohn's and Colitis Canada
Crohn et Colite Canada

(Community) Chapter Programs & Education Lead

Volunteers play an integral role in delivering our promise of finding cures for Crohn's disease and ulcerative colitis and improving the lives of Canadians living with these chronic diseases. As a volunteer with Crohn's and Colitis Canada, the impact of your efforts will be felt by the millions of Canadians affected by Crohn's or colitis today, and for years to come. We encourage you to apply and join our team.

Are you the right fit to join our team as a (Community) Chapter Programs & Education Lead?

As the Programs & Education Lead, you will provide support to the Chapter, including:

- Work closely with staff partner and Chapter Executive to identify and plan the delivery of programs and education within the local community
- Work closely with Community Outreach Lead to identify external opportunities to share Crohn's disease and ulcerative colitis resources and education (ie lunch & learns, webinars, etc)
- Assist with the dissemination of Crohn's and Colitis Canada materials, resources and program information, including local GI offices, Infusion Centres and other health-care professionals to promote , recruit and implement national programs (Gutsy Peer Support, Scholarship, etc)
- Lead the planning and delivery of education presentations at Chapter meetings, including guest speakers, use of available resources and identification of in-demand topics to staff partner
- Where applicable, support the promotion and delivery of Education Symposia events locally

Time Commitment:

- 1-3 hours per week for ongoing support and liaison with staff partner, Chapter volunteers
- Evening and weekend activity is required to attend Chapter meetings and capture high traffic times. Some daytime availability is ideal for liaison with staff partner (phone calls, emails)
- This role requires a commitment of a minimum of 1 year

What you bring:

- Experience with event logistics and planning and education. Strong ties within the local community are an asset. Background in Health Care, Teaching, Event Planning or related profession is ideal. Awareness of the Crohn's and colitis community and their needs is an asset.
- Strong communication skills, both verbal and written and managing various relationships (speakers, venues, etc)
- Excellent attention to detail, well organized and responsive to timely needs and opportunities
- Ideally, experience in a Chapter volunteer role

What we offer:

- A community of support, a dedicated staff partner, team of peers and role-specific training
- An opportunity to use and grow professional skills, expand your network
- A hands-on chance to make a meaningful difference in the lives of people living with Crohn's and ulcerative colitis in your community

I have read, understood and agree to fulfill the responsibilities as outlined. I make a commitment to be active in this role from _____ to _____.

_____ _____

Volunteer Signature & Date Staff Partner Signature & Date

Crohn's and Colitis Canada commits to supporting you in your role and to providing an engaging volunteer experience. Your feedback is appreciated- volunteer@crohnsandcolitis.ca