

(Community) Chapter Vice-President

Volunteers play an integral role in delivering our promise of finding cures for Crohn's disease and ulcerative colitis and improving the lives of Canadians living with these chronic diseases. As a volunteer with Crohn's and Colitis Canada, the impact of your efforts will be felt by the millions of Canadians affected by Crohn's or colitis today, and for years to come.

We are seeking individuals who are passionate about making a difference in their community to join our team of dedicated volunteers in the role of **(Role Title)**.

*Select one of A or B whichever applies to the volunteer role, and **delete** the other:*

(A) This is a virtual volunteering opportunity.

(B) This role involves in-person interactions. Crohn's and Colitis Canada encourages volunteers and community members to be fully vaccinated against COVID-19 as defined by their local or provincial Public Health authorities. We take the health, safety and well-being of our volunteers seriously, especially in light of the fact that people with Crohn's disease and ulcerative colitis may have compromised immune systems, which is why we continue to follow the guidance of local Public Health authorities

Are you the right fit to join our team as a (Community) Chapter Vice-President?

As the Chapter Vice-President, you will provide support to the Chapter President, including:

- Serving as the lead volunteer when the Chapter President cannot attend Chapter and/or community meetings, with the expectation of becoming President in the future
- Assist with the planning and follow through of annual Chapter plans and goals
- Lead the succession planning for the Chapter, focusing on key priorities such as programs and services, fundraising and volunteer engagement
- Working with the President to ensure the Chapter is active in key areas outlined in the Chapter Guidelines, including involvement in governance activities and has an annual plan built

Time Commitment:

- 1-3 hours per week for ongoing support and liaison with Chapter President and other volunteers
- Evening and weekend activity is required to attend Chapter meetings and capture high traffic times. Some daytime availability is ideal for liaison with staff partner (phone calls, emails)
- This role requires a commitment of a minimum of 1 year, with the expectation of a term as President in the future

What you bring:

- Experience leading a group of people, especially with planning activities. Strong ties within the local community are an asset.
- Strong communication skills, both verbal and written and experience with public speaking.
- Excellent attention to detail, well organized and responsive to timely needs and opportunities
- Ideally, experience in a Chapter volunteer role

What we offer:

- A community of support, a dedicated staff partner, a team of peers and role-specific training
- An opportunity to use and grow professional skills, expand your network
- A hands-on chance to make a meaningful difference in the lives of people living with Crohn's and ulcerative colitis in your community

Crohn's and Colitis Canada commits to supporting you in your role and to providing an engaging volunteer experience. Your feedback is appreciated- volunteer@crohnsandcolitis.ca