



## CANIBD Inflammatory Bowel Disease Fellowship Program Guidelines

### 1. Purpose

To provide an educational and mentoring opportunity to new or early career Inflammatory Bowel Disease (IBD) nurses through a consistent, structured fellowship program in selected IBD Clinic locations across Canada.

### 2. Goals

- To develop the foundational knowledge and nursing skills required to implement evidence-based IBD nursing practice in the practice setting
- To ensure consistent IBD Nurse training and knowledge across Canada
- To provide an opportunity and support for established IBD nurses to mentor new or novice IBD nurses
- To establish a strong national IBD Nurse Network and sharing of best practices across Canada
- To ultimately improve the Quality of Life for patients and their families across Canada who are living with IBD

### 3. Submitting your application

Applications to participate as either a Fellow or Preceptor must be submitted by **Friday, July 12<sup>th</sup> at 5 p.m. ET** for the 2024 Fellowship Program. Application must be sent by email to [canibd@crohnsandcolitis.ca](mailto:canibd@crohnsandcolitis.ca) to the attention of the CANIBD Steering Committee.

### 4. Criteria to participate as Fellow

- a. Must be employed or have received a letter of offer for the role of IBD Nurse; or
- b. IBD/NP/RN/LPN/RPN in a hospital or clinical setting with a specific focus on the population with IBD;
- c. Must be in good standing with the regulatory provincial body and employment agency;
- d. Must be employed on a regular basis (0.4 FTE or greater) in an IBD care setting;
- e. Two years of experience in a GI setting preferred.



## 5. Criteria to participate as Preceptor

See CANIBD IBD Nurse Fellowship Call for Preceptors.

## 6. Participant Compensation

Contingent on funding, Fellows and Preceptors will receive up to \$2,500 for:

- A one-week on-site preceptorship with an experienced IBD Nurse
- A possible second week at the participant's employment site for follow-up mentoring with the preceptor
- A teleconference to discuss the learnings and review case presentations

## 7. Application Process

It is the responsibility of applicants to ensure their applications are complete. Please note that preference will be given to those who do not have access to other education opportunities through their clinic or institute.

Fellow applicants must submit:

- a. Completed CANIBD IBD Nurse Fellowship Application Form
- b. Completed CANIBD IBD Nurse Fellowship Participant Agreement signed by applicant and manager
- c. Letter of recommendation from manager
- d. Copy of resume

Preceptor applicants must submit:

- a. Letter of interest (full details outlined in Call for Preceptors document)
- b. Copy of resume

## 8. Manager/Director Responsibilities

The Fellow's manager/director is expected to:

- a. Sign the CANIBD IBD Nurse Fellowship Participant Agreement
- b. Provide a letter of recommendation to support the applicant's fellowship application

## 9. Preceptor Responsibilities

The preceptor is expected to:

- a. Complete the CANIBD IBD Nurse Fellowship Preceptor Agreement



- b. Following completion of Fellowship provide letter of recommendation to participant
- c. Ensure the regulations required by the institution in which the fellowship takes place are completed in advance of the start of the fellowship
- d. Ensure facility learning contracts are in place
- e. Agree on written learning plan with participant

## **10. Commitment by Preceptor's Manager/Department**

The Preceptor's manager/department is expected to:

- a. Endorse and support the Preceptor's participation in the fellowship program

## **11. Contact information**

For program information or application content requirements, contact [canibd@crohnsandcolitis.ca](mailto:canibd@crohnsandcolitis.ca).