

**It takes guts to make it stop.**

## Logistics Captain

Gutsy Walk is the signature national fundraising event for Crohn's and Colitis Canada, with almost 60 communities across Canada coming together on one day in June to raise money to advance medical research on these devastating chronic diseases that touch 1 in 150 Canadians. Together, we will make Crohn's and colitis stop. For life.

As the Gutsy Walk Logistics Captain, you will ensure Walk day is a positive and safe experience for all, including:

- Work closely with committee members to identify event requirements (number of tables, venue limitations, etc.)
- Develop a comprehensive logistics schedule (delivery pick-ups/drop-offs, set up/tear down) Create a master venue layout with key elements (power sources, washrooms, food, tents, signage)
- Become the on-site expert for logistical elements (on-site electricity, Parks officials) including emergency procedures in case of severe weather
- Be an active participant in all committee meetings, meet timelines and adhere to Crohn's and Colitis Canada policies and procedures

Time commitment:

- Committee meetings take place monthly from approx. September to May, with some additional meetings as needed leading up to event day and a post-event wrap up meeting.
- Some day time availability is ideal to liaise with external vendors and arrange logistics
- This role requires a commitment to follow through until post-event wrap up in June/July

What you bring:

- Experience in logistics/outdoor event management, network with vendor/supplier community an asset
- Comfortable liaising with external vendors/suppliers and being a key point of contact on Walk day
- Detail orientation and a team player attitude
- Strong verbal and written communication skills

What we offer:

- A community of support, a dedicated staff partner, team of peers and role-specific training
- An opportunity to use and grow professional skills, expand your network
- A hands-on chance to make a meaningful difference in the lives of people living with Crohn's disease and ulcerative colitis in your community

I have read, understood and agree to fulfill the responsibilities as outlined. I make a commitment to be active in this role from \_\_\_\_\_ to \_\_\_\_\_.

\_\_\_\_\_  
Volunteer Signature & Date

\_\_\_\_\_  
Staff Partner Signature & Date

**Crohn's and Colitis Canada commits to supporting you in your role and to providing an engaging volunteer experience. Your feedback is appreciated- [volunteer@crohnsandcolitis.ca](mailto:volunteer@crohnsandcolitis.ca)**